

## **MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2**

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on February 09, 2022 at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

J. T. Mayo, Vice President

Dennis Hoot, Director

B.R. Dossett, Attorney

Paul Greenhill WCDD No. 1, District Manager

Gary Palousek, Secretary

Francisco R. Torres

Absent: John Lee DeWitt

Vice President J.T. Mayo called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the January 12, 2022 meeting were presented. The motion was made by Dennis Hoot. and seconded by Gary Palousek to approve the minutes of the January 12, 2022 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088. Project is still on schedule. The project will be put out for bid. Tentatively, work will commence in about 60 days. The Engineer's Project outlay request number 1 has been approved.
4. Audit of Fiscal Year ended December 31, 2021. An engagement letter submitted by t Geary Berkman of Buffo & Berkman was reviewed—cost will be no more than \$3,500.00t. The motion was made by Gary Palousek and seconded by Dennis Hoot to engage Geary Berkman of Buffo & Berkman to conduct the audit of the District's fiscal year ended December 31, 2021, the cost not to exceed \$3,500.00. Following a discussion, the motion unanimously carried.
5. Projects. Discuss and take action on the District acquiring from the County a drain in Blocks 52, 53, & 58 Gulf Coast Irrigation Company Subdivision. The County still has not responded to the District's letter advising that the District wants to acquire and improve the subject drain. Attorney Dossett has not yet conducted research in the Cameron County Deed Records. Attorney Dossett advised that, the subject drain will be referred to as the San Perlita Relief Drain until the Board officially names the drain
6. Reports.
  - 6.1 Manager:
    - a. Reported overall lateral maintenance was in good shape and continuing with slope mowing.
    - b. Willamar drain – TxDOT Highway 186 raising project. TxDOT sill has not provided the date that work will commence.
    - c. Manager reported WCDD#1 will be hiring an additional secretary. Although an employee of WCDD#1, the new secretary will be dedicated to secretarial / administrative duties of Willacy County Drainage District No. 2 and WCDD#2

will reimburse WCDD#1 for the time the secretary spends doing WCDD#2 work. The motion was made that Manager Greenhill's proposal be approved. Following a discussion, the motion carried

6.2 Attorney.

- a. The Annual Special Purpose Report for 2022 has been timely filed.
- b. May 7, 2022 Election. No change in status. The deadline to file for a place on the ballot is February 18, 2022.

7. Financial.

7.1 Investment Report for 4<sup>th</sup> Quarter 2021. Presented at the January 12, 2022 meeting—this item placed on the agenda for this meeting in error.

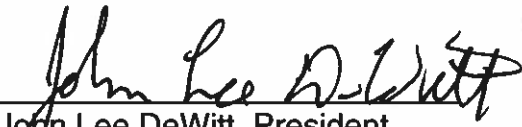
7.2 Monthly Reports. Due to WCDD#1's Secretary being out on sick leave, any reports not presented at this meeting will be presented at the next board meeting.

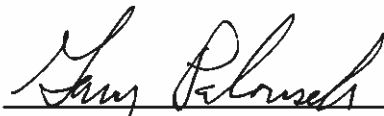
7.2 Payment of accounts for month of February 2022 totaling \$5,489.45 beginning with check #2339 and ending #2341. Following a discussion, the motion unanimously carried.

Dossett Law Office	#2339	\$ 150.00	February Retainer
Dossett Law Office	#2339	\$ 1,770.00	Legal Fees
SANTCANT Services	#2340	\$ 3,269.45	Retainer
Willacy County Drainage District No. 1	#2341	\$ 300.00	Ditch Work
	Total	\$ 5,489.45	

8. Take up such other matters as may properly be brought before the Board. Manager Greenhill noted that there will be no board meeting in March 2022 due to planting season. No other matters were brought before the board.

9. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:45 p.m.

  
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John Lee DeWitt, President

  
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Gary Palousek, Secretary