

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2

A meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on January 12, 2022, at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice given as required by law. Present were:

John Lee DeWitt, President

J. T. Mayo, Vice President

B.R. Dossett, Attorney

Paul Greenhill WCDD No. 1, District Manager

Dennis Hoot, Director

Gary Palousek, Secretary

Absent: John Lee DeWitt, President

Vice President J. T. Mayo called meeting to order at 2:01 a.m. and presided.

1. Minutes. The minutes of the December 7, 2021 meeting were presented. The motion was made by Dennis Hoot. and seconded by Gary Palousek to approve the minutes of the December 7, 2021 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Willacy County Drainage District No. 2 Regional Detention Facilities, Project Number 40088: Project Update. Engineer Isaac Huacuja did not submit a report.
4. May 7, 2022 Election. The motion was made by Dennis Hoot and seconded by J.T. Mayo to adopt this election order:

WHEREAS, in accordance with Acts 1969, 61st Leg., Reg. Sess., ch. 11, pgs. 31-40, codified as Section 6611, Texas Special District Local Laws Code, the Texas Water Code, and the Texas Election Code, Willacy County Drainage District No. 2 shall hold an election on the first Saturday in May of even-numbered years, at which time the required number of Directors shall be elected to fill the vacancies then occurring on the Board of Directors as provided by law;

WHEREAS, such an election is necessary and should be held on May 7, 2022, in order that two (2) Directors may be elected to membership on the Board of Directors of Willacy County Drainage District No. 1 to fill the place of two (2) Directors whose terms of office will expire on May 12, 2022;

WHEREAS, it is hereby determined and found that in accordance with standing order of this Board, written notice of the date, place, and subject of this meeting, including consideration of the setting of said election, was posted at the District's Office at a place convenient to the public, and said notice was furnished to the County Clerk and posted by the County Clerk at the County Courthouse for the period of time and manner as is required by law;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Willacy County Drainage District No. 2 that:

1. A regular election for the election of two (2) Directors to serve for a term of four (4) years, each beginning May 12, 2022

Place 4
Place 5

be and it is hereby called and ordered to be held in and for this District, in the manner prescribed by law, on the first Saturday of May, 2022, the same being May 7, 2022.

2. Said election be conducted during the hours of seven o'clock (7:00) a.m. to seven o'clock (7:00) p.m. at the Farm Service Agency (FSA), 255 FM 3168, Suite 1, Raymondville, Texas, a place within the District and a place which the Board, after considering the requirements of Texas Election Code § 43.031, finds to be a proper place for conducting the election.
3. For the purpose of said election, all the area included within the boundaries of this District shall constitute one (1) election precinct.
4. Said election be held at the aforesaid voting place with the use of paper ballots.
5. The election shall be conducted by the following hereby designated and qualified officers:

Presiding Judge: Virginia Koester
P.O. Box 68
San Perlita, Texas 78590

Alternate Presiding Judge: Anastacio Cavazos, Jr.
255 FM 3168, Suite 1
Raymondville, Texas 78580

Such persons are designated only for this election. If the presiding judge is unable to serve at the election, the alternate presiding judge shall serve as the presiding judge for the election.

6. The presiding judge is authorized to appoint two (2) election clerks.
7. The presiding judge designated for said election shall also serve as the early voting ballot judge and the presiding officer of said early voting ballot board, and shall appoint no less than two (2) other duly qualified members as provided by Texas Election Code Chapter 87.
8. Early voting shall be held as provided by law and shall be conducted by the following hereby designated and qualified officers:

Clerk: Enrique Gonzalez
255 FM 3168, Suite 2
Raymondville, Texas, Texas 78580

Deputy Clerk: Kathy Rogers
255 FM 3168, Suite 1

Raymondville, Texas, Texas 78580

- 8.1 The addresses the Voting Clerk may receive delivery by common or contract carrier are:

Mailing address: Early Voting Clerk
P.O. Drawer 20
Lyford, Texas 78569

Physical address: Office of Willacy County Drainage District No. 1
8304 Business 77
Lyford, Texas 78569

- 8.2 Other contract information of Voting Clerk:

Phone No: (956)-347-5164
Email address: info@willacycdd2.org

9. Early voting by personal appearance for this said election shall be held at the same location the election is to be conducted as provided above, and said place of early voting shall remain open during the hours of eight o'clock (8:00) a.m. and five o'clock (5:00) p.m., which is at least nine (9) hours on each day of the early voting period, which shall begin on April 25, 2022, and continue through May 2, 2022, on each day that is not a Saturday, Sunday, or official State holiday. Applications for ballots by mail must be received no later than April 26, 2022.

- 9.1 The mailing address of the Clerk to which ballot applications and ballots voted by mail may be sent is:

Early Voting Clerk
P.O. Drawer 20
Lyford, Texas 78569

- 9.2 The physical address of the Clerk to which ballot applications and ballots voted by mail may be delivered is:

Office of Willacy County Drainage District No. 1
8304 Business 77
Lyford, Texas 78569

- 9.3 A completed, scanned application for a ballot by mail containing an original signature shall be transmitted to:

info@willacycdd2.org

10. Candidates shall file an application with the Secretary of the Board to have his or her name printed on the election ballot. Such application must be signed by the candidate or by at least ten (10) qualified electors of this District. The first day to file an application for place on the ballot is January 19, 2022, and must be filed no later than five o'clock (5:00) p.m. on February 18, 2022, as required by law:

- 10.1 The mailing address: Secretary
P.O. Drawer 20
Lyford, Texas 78569

10.2 Physical address: Office of Willacy County Drainage District No. 1
8304 Business 77
Lyford, Texas 78569

10.3 Email Address: info@willacycdd2.org

11. Applications for a place on the ballot shall be substantially in the form prescribed by the Secretary of State, AWS-20- 7/2011. Said form adapted for this District is attached.
12. The Secretary of the Board of Directors shall conduct a drawing for the order in which names of the candidates for the above-mentioned election are to be printed on the ballot and shall post notice of the time and place of said drawing and mail notice of the date, hour, and place of the drawing to each candidate at the address stated on the application for a place on the ballot not later than the fourth (4th) day before the drawing in accordance with the terms and provisions of Section 52.094 of the Election Code.
13. Notice be given of this election by a method as prescribed by Section 4.003(1)(B) of the Texas Election Code.
14. A Writ of Election shall be delivered as prescribed by Section 4.007, Texas Election Code to the Presiding Judge no later than March 4, 2022.
15. Notice of this election be given as prescribed by Section 85.007(c) Texas Election Code, by posting continuously for at least seventy-two (72) hours preceding the first hour that early voting is conducted in the same manner Notices of Meeting of the Board are posted.
16. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of Section 52.094(c) of the Election Code, and Section 551.043 of the Government Code for at least seventy-two (72) hours preceding the scheduled time of this meeting.

Following a discussion, the motion unanimously carried.

5 Reports

5.1 Manager. Not present. No report

5.2 Attorney

- a. Annual Special Purpose District Report will be timely filed.
- b. Audit for Fiscal Year ended December 31, 2021. Due in May.

6. Financial.

6.1 Investment Report for 4th Quarter 2021. Presented and reviewed.

6.2 Monthly Reports. The financial reports for the month of January 2022 presented and reviewed.

6.3 Payment of accounts for month of January 2022. The motion was made by Dennis Hoot and seconded by Gary Palousek to approve expenditures for January 2020 totaling \$100,483.09 beginning with check #2334 and ending #2339. Following a discussion, the motion unanimously carried.

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| Dossett Law Office | #2334 | \$ 150.00 | January Retainer |
| SANTCANT Services | #2335 | \$ 300.00 | December Retainer |
| SWG Engineering LLC | #2336 | \$ 53,930.00 | Project #40088: |
| Willacy County Appraisal District | #2337 | \$ 2,007.00 | Quarterly Payment |
| Willacy County Drainage District No. 1 | #2338 | \$ 38,050.00 | Ditch Work |
| Willacy County Drainage District No. 1 | #2339 | \$ 6,045.17 | Dec Admin Fees |
| Total | | \$100,483.09 | |

7. Discuss and take action to fill vacancy on Board of Directors. There was a general discussion. Francisco R. Torres appeared and was interviewed by the Board. The motion was made by J.T. Mayo and seconded by Dennis Hoot to appoint Francisco R. Torres to completed the unexpired term of Ernesto Zamora ending May 12, 2022. Following a discussion, the motion unanimously carried.
8. District acquisition of drain in Blocks 52, 53, 58, Gulf Coast Irrigation Company Subdivision. Manager Greenhill presented the letter advising that the District wants to acquire the drain. The County Commissioners were favorable. No right-of-way documentation has been provided by the County yet. Before engaging a title company, Attorney Dossett will research the Cameron County Deed records the next time he is in Brownsville.
9. Take up matters brought before board. None
10. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon, the meeting was adjourned at 3:37 p.m..


John Lee DeWitt, President


Gary Palousek, Secretary