

## **MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2**

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on April 13, 2022 at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President  
J. T. Mayo, Vice President  
B.R. Dossett, Attorney  
Paul Greenhill WCDD No. 1, District Manager

Dennis Hoot, Director  
Francisco R. Torres

Absent: Gary Palousek

President John Lee DeWitt called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the February 9, 2022 meeting were presented. The motion was made by J.T. Mayo and seconded by Dennis Hoot to approve the minutes of the February 9, 2022 meeting. Following a discussion, the motion unanimously carried. It was noted that no meeting was held in March.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Projects--Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088.
  - 3.1 Project Engineer Isaac Huacuja from SWG consulting engineers, presented a Status report.
  - 3.2 Project is still on schedule. The project will be put out for bid before the end of April. Tentatively, work will commence in about 60 days. The Engineer's Project outlay request number 1 has been approved.
4. Projects--San Perlita Relief Drain Project An Assignment of right-of-way has been delivered to Willacy County Judge Aurelio Guerra for the Commissioners Court Approval. Attorney Dossett reported that no document has been found filed of record conveying an interest in the drain to the County. However, because segments of the drain overlap road rights-of-way dedicated on the plat of the subject Gulf Coast Irrigation Company and there are reports that the County may have maintained the drain, in whole or part, the purpose of the assignment is for the County to assign any interest, if any, the County owns in the drain. Manager Greenhill presented drone video of the drain and discussed improvements and repairs that will be needed. It was noted that an engineer will need to determine whether the channel needs to be widened and prepare strip maps of the land needed for the drain. The motion was made and seconded that Manager Greenhill discuss the project with Engineer Isaac Huacuja and request that his firm present a proposal for providing the engineering services for the project. It was also noted that Engineer Huracula may know of grants for which the District can apply.
5. May 7, 2022 Election.
  - 5.1 Status Report. Secretary Palousek's Certificate of Unopposed Status was presented to the Board and accepted by President DeWitt.

5.2 Cancellation of Election. The motion by Dennis Hoot and seconded by Frank Torres that this order cancelling the election and declaring the unopposed candidates elected be adopted:

**WHEREAS**, in accordance with in accordance with Acts 1969, 61st Leg., Reg. Sess., ch. 11, pgs. 31-40, codified as Section 6611 of the Texas Special District Local Laws Code, the Texas Water Code, and the Texas Election Code, Willacy County Drainage District No. 2 shall hold an election on May 7, 2022, at which time the required number of Directors shall be elected to fill the vacancies then occurring on the Board of Directors as provided by law; and

**WHEREAS**, that at said election two (2) directors are to be elected to membership on the Board of Directors of Willacy County Drainage District No. 2 to serve for a term as follows:

Place 4 Four (4) Years beginning May 12, 2022

Place 5 Four (4) Years beginning May 12, 2022

**WHEREAS**, the candidates whose names are to appear on the ballot are:

Place 4 Julian T. Mayo, Jr.

Place 5 Francisco R. Torres

**WHEREAS**, in accordance with Texas Election Code, Chapter 2, Subchapter C, it is hereby determined and found that:

1. for Place 4, there being only one candidate whose name is to appear on the ballot, said candidate is unopposed;
2. for Place 5, there being only one candidate whose name is to appear on the ballot, said candidate is unopposed;
3. no proposition is to appear on the ballot.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of Willacy County Drainage District No. 2:

1. That the regular election to fill vacancies on the Board of Directors, called and ordered by this Board to be held on May 7, 2022, is hereby canceled.
2. That each of the following unopposed candidates is hereby elected:

Place 4 Julian T. Mayo, Jr. 4-year term, beginning May 12, 2022

Place 5 Francisco R. Torres 4-year term, beginning May 12, 2022

3. That a copy of this Order shall be posted on Election Day at each polling place that would have been used in the election.

Following a discussion, the motion unanimously carried.

## 6. Reports.

### 6.1 Manager:

- a. Reported ditch cleaning on Willamar ditch Hwy 186 has been completed, overall lateral maintenance was in good shape and continuing with slope mowing.

- b. Willamar drain – TxDOT Highway 186 raising project. TxDOT still has not provided the date that work will commence.
- c. May meeting. Manager Greenhill noted that the Audit of the fiscal year ended December 31, 2021 is supposed to be ready for presentation to the Board on May 25, 2022 and proposed that the May meeting of the Board be held on May 25 instead of May 11. The motion was made by J.T. Mayo and seconded by Dennis Hoot to move the May 11, 2022 board meeting to May 25, 2022. Following a discussion, the motion unanimously carried.

6.2 Attorney. All matters discussed under other agenda items.

7. Financial.

7.1 Monthly Reports. Financial reports for month of March and April 2022 were presented and reviewed.

7.2 Approve payment of accounts for month of March and April 2022. The motion was made by J.T. Mayo and seconded by Frank Torres to approve the expenditures for March totaling \$39,441.26, beginning with check #2342 and ending in check #2349, and expenditures for April, totaling \$29,214.08, beginning with check #2350 and ending in check #2356:

March

Dossett Law Office	#2342	\$ 150.00	March Retainer
SANTCANT Services	#2343	\$ 300.00	March Retainer
Texas Farm Bureau Vehicle Ins.	#2344	\$ 32.00	Insurance
Willacy County Appraisal District	#2345	\$ 2,007.92	2 <sup>nd</sup> Quarter
Willacy County Drainage District #1	#2347	\$ 4,509.69	March Admin Fees
Willacy County Drainage District #1	#2348	\$ 31,025.00	March Ditch Work
Willacy County Drainage District #1	#2349	\$ 1,416.65	HCDD#1Ditch Maint.
Total		\$ 39,441.26	

April

Dossett Law Office	#2350	\$ 150.00	April Retainer
SANTCANT Services	#2351	\$ 300.00	April Retainer
Willacy County Drainage District #1	#2352	\$ 5,674.58	April Admin Fees
Willacy County Drainage District #1	#2353	\$ 2,169.50	HCDD#1Ditch Maint.
State Farm Insurance	#2354	\$ 200.00	Surety Bonds
Dossett Law Office	#2355	\$ 1,620.00	Legal Fees
Dossett Law Office	#2356	\$ 150.00	April Retainer
Total		\$ 29,214.08	

. Following a discussion, the motion unanimously carried.

- 8. Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
- 9. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:45 p.m.

John Lee DeWitt  
John Lee DeWitt, President

Gary Palousek  
Gary Palousek, Secretary