

## **MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2**

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on May 25, 2022 at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President  
Gary Palousek, Secretary  
B.R. Dossett, Attorney

Dennis Hoot, Director  
Francisco R. Torres

Paul Greenhill WCDD No. 1, District Manager

Absent: J. T. Mayo

President John Lee DeWitt called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the April 13, 2022 meeting were presented. The motion was made by Dennis Hoot and seconded by Frank Torres to approve the minutes of the April 13, 2022 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Audit: The Audit for Fiscal Year beginning January 1, 2021 and ending December 31, 2021, was presented by Geary Berkman, CPA. The motion was then made by Gary Palousek and seconded by Dennis Hoot to accept the Audit for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021. Following a discussion, the motion unanimously carried.
4. May 7, 2022 Election: Director Torres signed the required oath and statement. Director Mayo is out of the Valley and will sign his oath and statement upon his return. The director's bonds have been ordered. The Oath and copy of the bond for each of the two directors will be filed with the Secretary of State when the bonds are received from the bonding company. The required District Registration Form will be mailed to TCEQ
5. Election of District Officers: The motion was made by Gary Palousek and seconded by Dennis Hoot that John Lee DeWitt be elected President, Julian T. Mayo be elected Vice-President, and Gary L. Palousek be elected Secretary. Following a discussion, the motion unanimously carried.
6. Projects: Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088.
  - 6.1 Status Report. Project Engineer Isaac Huacuja from SWG Consulting Engineers reported that the project is on Schedule. The project is now in the design phase.
  - 6.2 Make decisions requiring Board Action. No other action is required at this time.
7. Projects: San Perlita Relief Drain
  - 7.1 Status Report. Project Engineer Isaac Huacuja of d Sigler, Winston, and Greenwood Consulting Engineers (SWG) discussed the work that needs to be done, advised that the District needs to acquire a right-of-way 150 feet wide, being 75 feet on each side of the centerline of the drain channel, recommended

due to the cost that the work be done in phases, with Phase I being the segment of the drain between the Raymondville Drain and F,M, 1762, also known as San Perlita Road, being approximately 26 00 linear feet and presented a preliminary scope of work for two options for Phase 1: Option 1 totaling \$562,150.00, and Option 2 totaling \$990,650.00. Additional funding sources, including grants from the General Land Office (GLO) and the USDA was discussed. It was noted that the County has not executed the document assigning to the District any right-of-way that the County has in the drain.

7.2 Make decisions requiring Board Action

- i. The motion was made by Frank Torres and seconded by Dennis Hoot that the District acquire a strip of land 150 feet wide, being 75 feet on center line of the drain channel. Following a discussion, the motion carried.
- ii. The motion was made by Frank Torres and seconded Dennis Hoot that the improvement of the drain be done in phase, with Phase I being the segment of the drain between the Raymondville Drain and F,M, 1762, also known as San Perlita Road, and that SWG commence preparation of the plans for Phase I.
- iii. Additional funding. The motion was made by Frank Torres and seconded by Dennis Hoot that SWG be authorized to prepare grant applications to the GLO and USDA to pay for all of the project. Following discussion, the motion unanimously carried.

8. Reports.

8.1 Manager:

- a. Work accomplished since last meeting. Report presented--ditch cleaning on Willamar Ditch at Hwy 186 has been completed, overall lateral maintenance was in good shape and continuing with slope mowing.
- b. Willamar drain – TxDOT Highway 186 raising project. No change in status. TxDOT still has not provided the date that work will commence.

8.2 Attorney. All matters discussed under other agenda items.

9. Financial.

9.1 Monthly Reports. Financial reports for month of May 2022 were presented and reviewed.

9.2 Approve payment of accounts for month of May 2022. The motion was made by Dennis Hoot and seconded by Frank Torres to approve expenditures for May totaling \$17,603.36, beginning with check #2356 and ending in number #2359. Following a discussion, the motion unanimously carried.

May


Dossett Law Office	#2356	\$ 150.00	May Retainer
SANTCANT IT Services	#2357	\$ 600.00	May Retainer
Willacy County Drainage District #1	#2358	\$ 4389.36	May Retainer
Willacy County Drainage District #1	#2359	<u>\$ 6,954.90</u>	<u>May Ditch Work</u>
Total		\$ 17,603.36	

10 Mandatory Cyber Security Training All Directors present satisfied the requirement by watching the TML Cyber Security Training video

11 Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.

12 Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:45 p.m.

  
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John Lee DeWitt, President

  
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Gary Palousek, Secretary