

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on August 10, 2022 at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President

Gary Palousek, Secretary

Paul Greenhill WCDD No. 1, District Manager

Dennis Hoot, Director

J. T. Mayo

Absent: Frank Torres

President John Lee DeWitt called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the May 25, 2022 meeting were presented. The motion was made by Gary Palousek and seconded by Dennis Hoot to approve the minutes of the May 25, 2022 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Budget. Budget for fiscal year beginning January 1, 2023 and ending December 31, 2023. It was noted that the budget proposed for the fiscal year beginning January 1, 2023, and the tax rate proposed for 2022 must each be given preliminary approval, and final approval given at a subsequent meeting held no less than five days after the required Notice of Public Hearing on tax rate published on the newspaper. The proposed budget was presented and reviewed. The motion was made by J. T. Mayo and seconded by Gary Palousek that the proposed budget be given preliminary approval and that final approval of the budget be considered at a meeting to be held on August 24, 2022, at 2:00 pm. Following a discussion, the motion unanimously carried.
4. Tax Rate for 2022. It was noted that the proposed budget requires the Tax Rate for 2022 be \$0.10459 per \$100 valuation. The motion was made by J. T. Mayo and seconded by Dennis Hoot that (1) for 2022, it is proposed that the District may adopt a tax rate of \$0.10459 per valuation, (2) the required Public Hearing on Tax Rate be held during the August 24, 2022 meeting, and (3) the required Notice of Public Hearing be published as required by law. The motion was made by J. T. Mayo and seconded by Dennis Hoot to approve the 2022 proposed tax rate of \$0.10000/100 and hold the Public Hearing for the proposed tax rate on August 24, 2022. Following a discussion, the motion passed.
5. Resolution. The manager of Willacy County Drainage District No. 1 is the person designated to calculate the Districts No New Revenue Tax Rates and Voter Approval Rates and to certify the Tax Rate Calculation. Following a discussion, the motion unanimously carried.
6. Projects: Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088.

- 6.1 Status Report. Project Engineer Isaac Huacuja, formerly from SWG Engineers, LLC, reported that the project is on Schedule. The project is now in the design phase without new developments on the construction bid process.
- 6.2 Master Agreement for Professional Services. Project Engineer Isaac Huacuja reported that he is no longer with SWG Engineers, LLC and has taken a new position at Garver Professional Services. Engineer Isaac Huacuja proposed a new Master Agreement with Garver Professional Services. The motion was made by J. T. Mayo and seconded by Dennis Hoot to approve the new engineering service agreement with Garver Professional Services. Following Discussion, the motion unanimously carried.
7. Projects: San Perlita Relief Drain
- 7.1 Status Report. Manager Paul Greenhill reported that Willacy County is pursuing a grant for the San Perlita Relief Drain Project and therefore Willacy County Drainage District No. 2 does not need to continue with the project. If Willacy County is approved for the grant, once the project is complete, the county will transfer ownership to Willacy County Drainage District No. 2.
8. Reports.
- 8.1 Manager:
- Work accomplished since last meeting. Report presented--ditch cleaning on Willamar Ditch at Hwy 186 has been completed, overall lateral maintenance was in good shape and continuing with slope mowing.
 - Willamar drain – TxDOT Highway 186 raising project. No change in status. TxDOT still has not provided the date that work will commence.
- 8.2 Attorney. Not present.
9. Financial.
- 9.1 Monthly Reports. Financial reports for month of August 2022 were presented and reviewed.
- 9.2 Approve payment of accounts for the months of June, July, and August. The motion was made by Gary Palousek and seconded by Dennis Hoot to approve expenditures for June totaling \$18,546.98, beginning with check number #2360 and ending in number #2366, for July totaling \$14,003.31 beginning with check number #2367 and ending in number #2370, and August totaling \$5,944.49, and beginning with check #2371 and ending in number #2374. In addition, approve payment of accounts for new Texas Regional Bank Construction Account for Project #4008 for the months of June, July, and August The motion was made by Gary Palousek and seconded by Dennis Hoot to approve expenditures for June totaling \$32,040.00, beginning with check number #1001 with no additional expenditures for July and August. Following a discussion, the motion unanimously carried.

June

Dossett Law Office	#2360	\$	150.00	June Retainer
SANTCANT IT Services	#2361	\$	600.00	June Retainer
Willacy County Drainage District #1	#2362	\$	4358.66	June Retainer
Willacy County Drainage District #1	#2363	\$	6,954.90	June Ditch Maint.
Buffo & Berman – Audit Fees	#2364	\$	3,500.00	June Retainer
Willacy County Appraisal District	#2365	\$	2,007.92	June Retainer
GIS – Geographic Information System	#2366	\$	<u>975.00</u>	June Retainer
	Total	\$	18,546.98	

June – Project 4008
SWG Engineering, LLC.

#1001	\$ 32,040.00	Engineering Fee
Total	\$ 32,040.00	

July

Dossett Law Office	#2367	\$ 150.00	July Retainer
SANTCANT IT Services	#2368	\$ 920.00	July Retainer
Willacy County Drainage District #1	#2369	\$ 4363.56	July Retainer
Willacy County Drainage District #1	#2370	\$ 8,180.00	July Ditch Maint.
Total		\$ 14,003.31	

July – Project 4008

-	-	\$ 0.00	-
Total		\$ 0.00	

August


Dossett Law Office	#2371	\$ 150.00	August Retainer
SANTCANT IT Services	#2372	\$ 600.00	August Retainer
Willacy County Drainage District #1	#2373	\$ 4358.66	August Retainer
Willacy County Drainage District #1	#2374	\$ 6,954.90	August Ditch Maint.
Total		\$ 5,944.49	

August – Project 4008

-	-	\$ 0.00	-
Total		\$ 0.00	

- 10 Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
- 11 Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:45 p.m.


John Lee DeWitt, President


Gary Plousek, Secretary