

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on August 09, 2023 at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President
Gary Palousek, Secretary
J.T. Mayo, Vice-President
Paul Greenhill WCDD No. 1, District Manager
B.R. Dossett, Attorney

Dennis Hoot, Director
Francisco R. Torres

Absent:

President John Lee DeWitt called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the May 24, 2023 meeting were presented. The motion was made by J.T. Mayo and seconded by Dennis Hoot to approve the minutes of the May 24, 2023 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Budget. Budget for fiscal year beginning January 1, 2024 and ending December 31, 2024. It was noted that the budget proposed for the fiscal year beginning January 1, 2024, and the tax rate proposed for 2023 must each be given preliminary approval, and final approval given at a subsequent meeting held no less than five days after the required Notice of Public Hearing on tax rate published on the newspaper. The proposed budget was presented and reviewed. The motion was made by Gary Palousek and seconded by Frank Torres that the proposed budget be given preliminary approval and that final approval of the budget be considered at a meeting to be held on August 23, 2023, at 2:00 pm. Following a discussion, the motion unanimously carried.
4. Tax Rate for 2023. It was noted that the proposed budget requires the Tax Rate for 2023 be \$0.12 per \$100 valuation. The motion was made by Gary Palousek and seconded by Dennis Hoot that (1) for 2023, it is proposed that the District may adopt a tax rate of \$0.12 per valuation, (2) the required Public Hearing on Tax Rate be held during the August 23, 2023 meeting, and (3) the required Notice of Public Hearing be published as required by law. The motion was made by Gary Palousek and seconded by Dennis Hoot to approve the 2023 proposed tax rate of \$0.12/100 and hold the Public Hearing for the proposed tax rate on August 23, 2023. Following a discussion, the motion unanimously carried.
5. Resolution. The manager of Willacy County Drainage District No. 1 is the person designated to calculate the Districts No New Revenue Tax Rates and Voter Approval Rates and to certify the Tax Rate Calculation. Following a discussion, the motion unanimously carried.
6. Projects: Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088.

- 6.1 Status Report. Mor-Wil LLC. Contracting has commenced the work.
- 6.2 Make decisions requiring Board Action. No other action is required at this time.

7. Projects: San Perlita Relief Drain

- 7.1 Segment between Raymondville Drain and F.M. 1762/ San Perlita Road:
 - a. Status. The Texas Water Development Board has approved Willacy County for a grant to improve the San Perlita Relief Drain that connects the North Raymondville main drain. No project timeline has been provided to the District.
 - b. Make decisions requiring Board Action. No other action is required at this time.

8. Projects: San Perlita Relief Drain

- 8.1 Segment south of Raymondville Drain and F.M. 1762/ San Perlita Road:
 - a. Status. The District's Engineer has not completed his study of this segment of the project.
 - b. Make decisions requiring Board Action. No other action is required at this time.

9. Cyber Security Awareness.

- 9.1 All directors and Erika Anderson took the Cyber Security Awareness training.

10. Reports

10.1 Manager:

- a. Work accomplished since last meeting. Report presented—overall drainage system is in good shape at this time.
- b. Willamar drain – TxDOT Highway 186 raising project. Report presented – no change on the Willamar drain. Have not received a start date from TxDOT.

11. Attorney.

12. Financial.

- 12.1 Investment Officer Report. 2nd Quarter Report. Manager presented the 2nd Quarter 2023 Investment Officer Report. The motion was made by Gary Palousek and seconded by Dennis Hoot to approve the 1st quarter report as presented. Following a discussion, the motion unanimously carried.
- 12.2 Monthly Reports. Financial reports for the months of May, June, and July 2023 were presented and reviewed.
- 12.3 Approve payment of accounts for the months of May, June, and July 2023. The motion was made by Dennis Hoot and seconded by Gary Palousek to approve expenditures for May totaling \$14,520.51, beginning with check #2427, and ending in number #2429, June totaling \$27,625.21, beginning with check #2432 and ending in number #2435, June Project No. 40088 totaling \$11,940.00 beginning and ending with check number #1006, July totaling \$9,366.44, beginning with check #2437 and ending in number #2441. Following a discussion, the motion unanimously carried.

May

Dossett Law Office	#2427	\$	150.00 Retainer
SANTCANT-IT Services	#2428	\$	300.00 IT Maintenance
Willacy County Drainage District #1:	#2430	\$	4,552.14 Admin. Fees
Willacy County Drainage District #1	#2431	\$	199.99 Ditch Maintenance

AIM Media- Raymondville Chronicle	#2424	\$ 793.80 Advertising Fees
AIM Media- Valley Morning Star	#2425	\$ 2,631.90 Advertising Fees
Geary Berkman-Buffo & Berkman	#2426	\$ 4,000.00 Accounting Fees
Willacy County Appraisal District	#2429	\$ 1,892.00 2 nd Qtr. Allocation
	<u>Total</u>	\$ 14,520.51

May – Project No. 40088

	-	\$ -
	<u>Total</u>	\$

June

Dossett Law Office	#2432	\$ 150.00 Retainer
SANTCANT-IT Services	#2433	\$ 945.00 IT Maintenance
Willacy County Drainage District #1	#2434	\$ 4,135.21 Admin. Fees
Willacy County Drainage District #1	#2435	\$ 22,395.00 Ditch Maintenance
	<u>Total</u>	\$ 27,625.21

June – Project No. 40088

	#1006	\$ 11,940.00 Engineering Fees
	<u>Total</u>	\$ 11,940.00

July

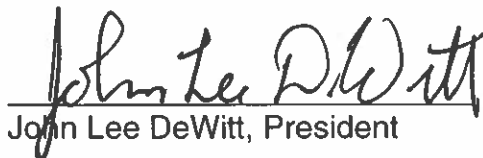
Dossett Law Office	#2437	\$ 150.00 Retainer
SANTCANT-IT Service Fee	#2438	\$ 300.00 IT Maintenance
Willacy County Drainage District #1	#2439	\$ 4,506.18 Admin. Fees
Willacy County Drainage District #1	#2440	\$ 4,125.00 Ditch Maintenance
Dossett Law Office	#2441	\$ 288.00 Legal Fees
	<u>Total</u>	\$ 9,366.14

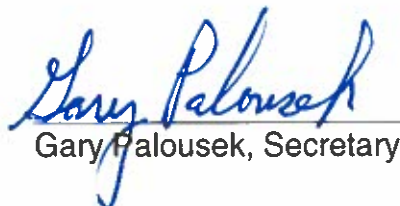
July – Project No. 40088

Sigler, Winston Engineering Serv.	-	\$ 00.00
	<u>Total</u>	\$ 00.00

13 Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.

14 Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 3:37 p.m.


 John Lee DeWitt, President


 Gary Palousek, Secretary

August 23, 2023
Raymondville, Texas

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on August 23, 2023 at 2:00 p.m., at Casa Blanca Restaurant, 1695 S. 7th St, Raymondville, Texas 78580, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President	Dennis Hoot, Director
Gary Palousek, Secretary	Francisco R. Torres, Director
J.T. Mayo, Vice President	
Paul Greenhill WCDD No. 1, District Manager	
B.R. Dossett, Attorney	

Absent: Vice President, J.T. Mayo

President John Lee DeWitt called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the August 9, 2023 meeting were presented. The motion was made by Dennis Hoot and seconded by Gary Palousek to approve the minutes of the August 9, 2023 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Public Hearing on proposed 2023 Tax Rate. President Dewitt opened the public hearing on the 2023 proposed Tax Rate. It was noted that notice of the public hearing was published in the August 17, 2023 edition of the Raymondville Chronicle and the district's website, and that the place of the meeting is in the boundary of the district. No one appeared. It was noted that the proposed budget requires the tax rate for the calendar year 2023 be \$0.12000 per \$100 valuation. The public hearing was declared closed.
4. Budget. Budget for the fiscal year beginning January 1, 2024 and ending December 31, 2024. The budget proposed at the August 9, 2023 meeting was presented. The motion was made by Frank Torres and seconded by Dennis Hoot, that the following budget for the fiscal year beginning January 1, 2024 and ending in December 31, 2024 be adopted.

Revenues:	2023
Tax Revenues	\$ 347,850.00
Interest Bank	\$ 6,502.00
Penalty & Interest	\$ 9,833.00
Miscellaneous	\$ 0.00
TWDB	<u>\$ 43,322.00</u>
TOTAL REVENUES	\$ 407,507.00

Expenditures:

Engineering Fees	\$ 5,000.00
Manager	\$ 26,600.00
Election Expense	\$ 350.00


Legal	\$ 10,000.00
Accounting	\$ 4,000.00
Insurance	\$ 3,000.00
Tax Collection @ 4% current 7% delinquent	\$ 15,000.00
Appraisal District	\$ 12,000.00
Travel Meals	\$ 500.00
Ditch Maintenance - HCDD#1	\$ 5,000.00
Ditch Maintenance - WCDD#1	\$ 100,000.00
Professional Dues	\$ 500.00
Advertising	\$ 500.00
Miscellaneous	\$ 5,000.00
Board Room	\$ 550.00
Secretary	\$ 20,900.00
Computer IT	\$ 4,820.00
Utilities	\$ 1,800.00
Internet/Phone	\$ 1,100.00
Office Supplies	\$ 1,500.00
Ditch Operating Supplies	\$ 2,000.00
Travel to PO & Bank	\$ 250.00
Contracting Services GIS	\$ 1,200.00
Capital Expenditures	\$ 35,937.00
Infrastructure Repair & Replacement	<u>\$ 150,000.00</u>
TOTAL EXPENDITURES	\$ 407,507.00

The motion was made by Gary Palousek and seconded by Dennis Hoot, to approve the proposed budget for the fiscal year beginning January 1, 2024 and ending December 31, 2024, totaling \$407,507.00. Following a discussion, the motion unanimously carried.

5. Tax Rate for 2023. The motion was made by Gary Palousek and seconded by Dennis Hoot that BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WILLACY COUNTY DRAINAGE DISTRICT NO.2 that the tax rate of \$0.12000 per \$100 valuation is adopted for the calendar year 2023. Following a discussion, the motion unanimously carried.
6. Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
7. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:20 p.m.



 John Lee DeWitt, President



 Gary Palousek, Secretary